Work Breakdown for SXG390 M.McEllin P2225743

Start

Must Completed Time
Complete by planner

Time Time planned/hr taken/hr

% Comments planned of project total estimated time

SXG390: totals				310.3 7	70.5	100.0 Moving at about the right rate.
Project set-up, management and monitoring				45	31.5	14.5 Overheads now largely complete.
Investigate resources				7	8	<u> </u>
A1: CD ROM			·-	1	1	
A1(b) Read S390 Project Guide Examine better-reading/writing advice on	21/01/12 21/01/12		18/01/2012	1 2	1 2	
CDROM. (A5).	21/01/12		18/01/2012	2	2	
A2: S390 web site			01/02/2012	1	1	
A3: start plan	21/01/12		24/01/2012	1	2	
A5: introductory reading				1	1	
			_			
Project Log	21/01/12	01/02/12		17	7	5.5
A4: set up project log	45/00/40	15/03/12		1	1.5	
Project log - up to TMA01	16/03/12 18/05/12	17/05/12 12/07/12		4 4	5.5	Taking longer - but more useful - than expected.
Project log - up to TMA02 Project log - up to TMA03	13/07/12	20/09/12		4		
Project log - up to EMA	13/07/12	20,03,12		4		
			_			
Plan	21/01/12	15/03/12		8	6	2.6
A3 Initial work breakdown	21/01/12	21/01/12		2	2	
A9 Draft schedule		01/02/12		2	4	Longer than expected
A11 Detailed plan		01/03/12		4		
Close skills gaps			Г	5	5.5	1.6
A10 Skills audit	04/02/12	15/03/12	L	1	<u> </u>	1.0
Bibliography management	21/01/12	15/03/12		4	4.5	Learn RefWorks and use it. (Or else decide not to.)
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Information management	21/01/12	20/09/12		8	5	
Back-ups	01/02/12			4	2	Duplication of material on more than one computer
Managing PDFs	01/02/12			4	3	Installation of JabRefs and regular hyperlinking of dowr
Reporting (preparation of TMA material for submission)				33	7.5	10.6
TMA01		15/03/12	T	10.5	7.5	3.4 ETMA submission deadline.
A7 examine requirements for TMA01		13/03/12	27/01/2012	0.5	0.5	5.4 ETIVIA Subitiissioti dedaiitie.
Part 1 write project proposal			01/03/2012	5	3	Ran out of time.
Part 2 Write summary of 3 papers			06/03/2012	2	2	
Part 3 skills audit			05/03/2012	2	1	
Present project plan				1	1	Planning task on line 15 above
- 1.4.00		4= (0= (40	F			22
TMA02		17/05/12		7	0	2.3 ETMA submission deadline.
Report progress against plan Present methodology of literature search				1 1		
Consider revised project objectives				1		
Key points from work so far				3		
Submit log				1		Highlighting use of feedback
			_	1		
TMA03		12/07/12	L	15.5	0	5.0 ETMA submission deadline.
Abstract Contents page (i.e. Report outline)				2 1		
Introduction				2.5		500 words
Literature survey				10		Substantial part of work. 2000 words.
Decide on project topic		15/03/12		31	12.5	10.0
Quick literature survey Tsunamis			28/02/2012	10	1	Probably less attractive than asteroids - close down.
Consider: Asteroid impacts			28/02/2012	10	10	Gave a lot of thought to this
Consider: Methane release		40/02/42	15/02/2012	10	1	Too unfamiliar - close down this option.
Discuss with Tutor Decision			10/03/2012 15/03/2012	1 0	0.5 0	
Decision		13/03/12	13/03/2012	U	U	
Detailed Literature review				105	19	33.8
Decide on argument outline		15/03/12		5	2	1.6 Need argument structure to decide on literature releval
Identify relevant literature				20	7	6.4
Read/Make notes				80	10	25.8
Write-up project	01/07/12	20/09/12		96.3	0	31.0 Assuming 10hrs/week, 50 words/hr for final polish
Report outline	44/0=/:=	40 (00 (11		5		1.6 Fill in argument details.
Draft 1 (full contents)	14/07/12 18/08/12	18/08/12 25/08/12		50 10		16.1 i.e about 5 weeks3.2 i.e one week of review and revise.
Self review Final Draft	18/08/12 25/08/12	25/08/12 13/09/12		30		9.7 i.e. need at least 3 weeks for final drafting
Print Print	25/00/12	13/09/12		1		0.3
Get bound		14/09/12		0.1		0.0
Post hardcopy		15/09/12		0.1		0.0
Submit EMA		20/09/12		0.1		0.0 EMA submission deadline.
Holidays and other forced unproductive periods						
Safety Systems Conference	07/02/12			30		Effectively whole week written off.
Eah Schools half tarm	12/02/42			40		Some of this away and a write-off for OU work - some
Feb. Schools half term Birthday weekend	12/02/12 03/03/12			40		at home and available for intensive OU work. Should be away.
Биспаау weeкena Easter - away	03/03/12					No work likely
Whitsun - available half time	01/06/12					May get a lot of work done in free time at home.
Trip to Cornwall	18/07/12					No work likely
Summer -away	04/08/12					No work likely

d text. (Personal experience.)